

NVQ TEAM LEADING

Level 2



No matter the size nor type of business, inspiring leaders are crucial to guiding employees to gain that essential competitive edge. Achieve effective team working with this nationally recognised qualification to enable yourself and your teams to reach full potential.

The NVQ in Team Leading provides you with an in-depth understanding of the broad range of responsibilities involved in taking a supervisory role within the workplace. The programme's principle objective is to establish the competences that candidates need to maintain and develop in order to carry out their duties.

As a Level 2 candidate you can expect to be working as a team leader or aiming to progress to this position. There are four mandatory units covering resource management, leadership, working with colleagues and health and safety, together with a choice of optional units.

- This programme is delivered and assessed in the workplace. An assessor will visit the employees to develop a tailored training and assessment plan. Assessment is extremely flexible and is arranged in negotiation between the employer, employee and college assessor.
- Assessment time varies, but generally the qualification is completed within 3-6 months over 6-10 visits.

NVQ - National Vocational Qualifications:

A nationally recognised qualification to ensure competence in the workplace

Team Leading NVQ Level 2

To achieve a full award, candidates must complete six units, four mandatory unit and two optional units.

MANDATORY UNITS

- | | |
|---|--|
| • Organise and improve your team's work | • Organise and communicate information |
| • Ensure your own actions reduce risks to health and safety | • Maintain and develop effective working relationships |

OPTIONAL UNITS

- | | |
|--|---|
| • Resolve customer service problems | • Organise and develop yourself |
| • Organise your team's resources | • Help your team members to develop their performance |
| • Enter and find data using information technology | |

Visit: www.response.wlc.ac.uk

Telephone: 0845 833 2328